

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, October 27th, 2017**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:02 a.m., on Friday, October 27th, 2017 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:	Board Members: Eric Hansen, Chairperson Tiffany Zindel, Vice-Chairperson Neil F. Tunison, Secretary-Treasurer Eric Reiners
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Absent	Chris Pozzuto
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Other Guests:
Andrew Brossart, WCTID Financial Advisor
Dan Corey, Warren County Engineer's Office
Tammy Cambell, ODOT District 8
Mark Hurst, WCTID Accountant
Scott Lipps, District 62 State Representative
Dave Mick, Warren County Engineer's Office
Greg Rush, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office
Rusty Schuermann, WCTID Legal Counsel
Kurt Weber, Warren County Engineer's Office

Brad Ackel, Carpenter Marty
Hall Block, City of Lebanon
Scott Brown, ODOT District 8
Marge Cunningham, Warren County Resident
Katie Dillenburger, Bayer Becker
Anna Durastanti, O.R. Colan Associates
Kelly Everett, Structurepoint
Nathan Fischer, Woolpert
Vanessa Glotfelter, BWSC
Jay Hamilton, Mead Hunt

Steve Hartke, City of Mason
Betty Hull, Rasor Marketing
Dan Lindsay, Shrewsberry
Steve Mary, Stantec
Shawn Mason, Prime AE
Jeff Pietch, Carpenter Marty
Jane Roberts, Heritage Land Services
Steve Shadix, Stantec
Andy Shahan, LJB, Inc.
Joe Vogel, WSP
Jeff Wallace, TranSystems
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Neil Tunison and seconded by Mr. Eric Reiners to approve the minutes of the September 29th, 2017 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dave Mick, Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Consultant continues designing the project through construction document phase.

Innovation Way Extension (Duke Blvd to Socialville-Fosters)

- Construction ~ 95% complete – completion date by contract – October 31st, 2017.

Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)

- Final plans submitted and under review. ROW negotiations completed.

Mason-Montgomery Road Widening

- Construction ~ 35% complete – completion date by contract – September 10th, 2018.

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Construction ~ 95% complete – completion date by contract – December 29th, 2017.

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- Construction ~ 15% complete – estimated completion date – June 1st, 2019.

Innovation Way Widening

- Construction ~ 50% complete - completion date by contract – October 31st, 2017, due to utility issues will be completed before December 31st, 2017.

SR73/SR741 Intersection Improvements

- Construction ~ 40% complete – completion date by contract – July 1st, 2018.

SR48 and Mason-Morrow-Millgrove Road

- Construction ~ 50% complete – completion date by contract – September 30th, 2017, due to utility issues completion date has been extended to July 31st, 2018.

D. Financial Report

Mr. Mark Hurst presented the September 2017 *Monthly Financial Report* to the Board. The *Monthly Financial Reports* detailed both monthly and year-to-date cash activities for all funds of the WCTID. More specifically, the *Monthly Financial Report* detailed that as of September 30th, 2017 the General Fund had an ending fund balance of \$745,559.67 and the WCTID as a whole had an ending fund balance of \$28,333,059.16. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted, Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution Number 2017-46, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2017. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2017-47, A Resolution Authorizing Fund Level Advances and Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2017-48, A Resolution Approving and Authorizing Close-out Work for the Greentree/Union Road Intersection Improvement Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr.

Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. Resolution Number 2017-49, A Resolution Approving and Authorizing Environmental Services for the SR73/SR741 Intersection Improvement Project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution Number 2017-50, A Resolution Approving and Authorizing Demolition Services for the SR73/SR741 Intersection Improvement Project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution Number 2017-51, A Resolution Approving and Authorizing Riparian Restoration Services for the Mason-Morrow-Millgrove Road Relocation Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2017-01 with G. J. Berding Surveying, Inc. dated January 27th, 2017 for the “Innovation Way Extension / WCTID Project No. 16-03”, increasing the contract price by \$4,250.00, making the new not-to-exceed amount under the Agreement of \$7,850.00, with attendant increase in contract time through March 30th, 2018, made by Mr. Eric Reiners and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves.

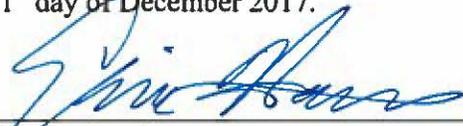
G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, December 1st, 2017 at 9:00 a.m. at the Warren County Engineer’s Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Mr. Eric Reiners and seconded by Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:18 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 1st day of December 2017.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Tiffany Zindel

Seconded by: Neil Tunison